

Brock Harcourts Murray Bridge
50 Bridge Street
Murray Bridge
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Tenant Application Information

**Applications will not be processed unless all information is supplied
Each applicant must complete a separate section**

Office Hours

Our office is open Monday to Friday 9:00am to 5:00pm

Photo Identification

When returning your application, you will be required to submit a form of photo identification.

Required support documents

You will be required to submit supporting documents with your application. Your application will not be processed if all documents are not given. Our office will require you to submit a minimum of 100 points of identification for your application to be considered.

**100 check – should you be unable to meet the 100 point criteria,
please speak with the property manager.**

50 points Previous Rent Ledgers	20 points Min. 2 references from previous Agent/Lessor
30 points Passport	20 points Current Motor Vehicle Rego Papers
30 points Drivers License	10 points Copy of Telstra/AGL Account
20 points Birth Certificate	10 points Other Identification

- Photo Identification (18+ Card, Drivers Licence, University or TAFE Card, Passport)
- Other Identification (Medicare Card, Bank Card, Pensioner Card)
- Proof of current address (Phone Bill, Electricity Account, Tenancy Agreement)
- Proof of regular housing payments (Rent Receipts, Tenancy Ledger, Proof of Mortgage Payments)
- Proof of Income (Wage Slips, Bank Statements, Employee Letter, Centrelink Letter)
- Written References (Personal, Rental and Employment)

Processing an application

In most instances, we are able to process your application within 48 hours and advise you by telephone. If we are unable to contact all your referees, this process may take longer.

Tenancy Agreement, Special Conditions & Information Statements

Prior to completing this application form please note that the tenancy agreement and special conditions, information for tenant and strata corporate by-laws (if applicable) can be made available to you. It is important that you read and understand this documentation including any special conditions prior to entering into the tenancy agreement.